

18 April 2017

Dear Parent/Carer

We are pleased to inform you that your child has been selected to take part in the **Into**University Secondary FOCUS programme at The Ruth Gorse Academy. As you may already know, **Into**University Leeds South is an education centre based in the Hillside Centre on Beeston Road. They run various schemes in partnership with local schools, aiming to inspire and support young people in realising their full potential.

The Secondary FOCUS programme is a set of workshops which provide information and support about career opportunities, Higher Education and future aspirations whilst helping with school work. Your child will participate in two workshops a year, beginning in Year 7 until they leave school. All workshops are led by trained **Into**University members of staff who have extensive experience working with young people.

Both Year 8 and Year 9 students have participated in a workshop delivered by **Into**University earlier this year. On **Monday 24 April Year 8** and on **Tuesday 25 April Year 9** will be involved in their second workshop. Both workshops will start at **1.45 pm and end at 3.45 pm**. Students will finish school one hour later than the normal finishing time and will be expected to make their own way home.

We would be grateful if you could fill in the attached **Student Registration Form**, which needs to be completed and signed by a parent or legal guardian and returned to the academy as soon as possible. It is very important that the form be returned on time, as your child will not be able to participate in the programme without it. **This form confirms your consent and provides us with compulsory health information. Please fill in and sign the attached form and return it to the academy by Friday 21 April 2017.**

If you have any questions about any of our programmes, or require more information, please do not hesitate to contact us by email or telephone.

This is a fantastic opportunity and we are very much looking forward to working with your child.

Yours faithfully

Miss S Mir  
Assistant Principal

Emma Czestochowski  
**Into**University Leeds South