

ENO/swh

30 January 2019

Dear _____

Leeds City College 14+ Apprenticeship Academy Visit – Thursday 14 March:

At The Ruth Gorse Academy we are always striving to inspire students to think about the variety of career and education options available to them at age 14-16, 16-18 and 18+, even if this does not involve our school directly. With this in mind, we understand that _____ is planning to apply to the 14+ Apprenticeship Academy at Leeds City College from September 2019, in order to undertake their GCSEs and vocational qualifications in a different educational environment.

In order to be considered for a place at the College, students must attend an open event. With this in mind, we are planning a visit to the 14+ Apprenticeship Academy Open event at the campus at Park Lane on Thursday 14 March 2019. This will allow _____ to have a tour of the college and spend time speaking with tutors about the course that he/she would like to take in the next academic year. In order to facilitate this, I have arranged for _____, and a small group of other interested students, to accompany me on this visit. We will leave the Ruth Gorse Academy at 4pm and the itinerary will be as follows:

4pm	Meet Mrs Norton in reception at The Ruth Gorse Academy
4.15pm	Take part in the Open Day event
4.40pm – 5pm	Travel to the Leeds City College Park Lane campus via TRGA minibus
5pm – 6.30pm	Take part in a tour of the college and a Q+A session with the College Principal
6.50pm	Arrive back at the academy via the TRGA minibus

You are welcome to attend this visit along with _____, although you will need to make your own arrangements to get there. Please complete the consent form below and return to student services by Friday 1 March 2019. If you have any questions, please contact me using the school number or email below.

Yours sincerely

Mrs E Norton
Assistant Principal

Leeds City College 14+ Apprenticeship Academy Visit – Thursday 14 March 2019:

Student Name: _____

Form: _____

Emergency Contact Name & Number:

I give consent for _____ to attend the 14+ Apprenticeship Academy
Open event via

I do not give consent, I will be accompanying _____ to the 14+ Apprenticeship
Academy Open event.

Parental signature _____ Date _____

Student's Mobile

Number: _____

I will be attending this visit along with my child YES NO

Parent/Carer Signature _____ Date: _____

This reply slip should be returned to Student Services by Friday 25 January at the latest.

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